

LSEBN Work Programme 2018-2019 (Final v4)

This report provides the first draft work programme for the ODN Board in March 2018. The document sets out the proposed priorities for the LSEBN and network team in 2018-2019.

1 Introduction

1.1 **The LSEBN has developed a work programme each year since 2013-2014. Initially, the work plan focused on establishing a baseline of knowledge and information about the network. In recent years, the focus has moved to include a number of important national issues, with the network team working in collaboration with other burns networks.**

Much of the current work programme is on-going and recurrent, in areas such as organisational and clinical governance, and in the continuing development of network protocols.

1.2 **As in previous years, the proposed work plan into two distinct areas:**

1.2.1 Organisational Governance, and Clinical Governance

Section 1 and 2:

These are the two key areas of work for the network, with the focus on the nationally prioritised work for EPRR Mass Casualties and the revised National Burn Standards, and the requirement for network and national audit.

1.2.2 Informatics

Section 3:

The network lead will continue working on the network MDS, Quality Dashboard and Activity reports. It is planned for this work to be rolled-out across England and Wales and the LSEBN will support this national programme.

1.2.3 Network-Wide Professional Sub-Groups

Section 4, 5 and 6:

The network leads for nursing, therapies and psychosocial care, will work with senior colleagues across the network to provide expert support for the review new burn care standards. Additionally, each of the lead professionals has developed a separate work programme for their own sub-group.

2 Recommendation

2.1 ❖ **Members of the ODN are asked to consider and approve the attached work plan**

❖ **A quarterly update on progress will be provided to the ODN Board at each meeting**

Topic Area	Work Programme	Programme lead and Methodology	Timescale	
1. ORGANISATIONAL GOVERNANCE				
1.1	Surge and Escalation and Mass Casualty / Major Incidents	To complete the national work programme for development of a burns annex to the National Mass Casualty Concept of Operations document.	Network Clinical Lead and Network Manager: <ul style="list-style-type: none"> Northern Burn Network lead on Mass Casualty work; Network Manager and Clinical Lead on Task & Finish Group 	Winter 2018 National Exercise October 2018
1.2	Surge and Escalation and Mass Casualty / Major Incidents	Engage with Major Trauma and Critical Care networks across the LSEBN area, to ensure integration and consistency in planning for major incidents involving burns casualties.	Network Clinical Lead and Network Manager: <ul style="list-style-type: none"> Establish a stakeholder T&F Group. Focus on key issues including: <ul style="list-style-type: none"> Awareness of roles and responsibilities Primary and secondary transfers Business Continuity Plans Training needs 	January-March 2019
1.3	National Burn Care Standards and Outcomes	To complete the National Review of Burn Care Standards. To ensure that standards are evidence based and prioritised. This work links with the NHS England Burns Specification.	Network Manager: <ul style="list-style-type: none"> LSEBN lead for national work; Task & Finish Review Group; Links to BBA and Trauma CRG Network Professional Leads: <ul style="list-style-type: none"> Network leads for nursing, therapies and psychosocial care to support the T&F Review Group 	Expected publication of standards in September 2018
1.4	National Burn Care Standards and Outcomes	On completion of the revised NBCSO document, prepare a nationally consistent approach for peer review.	Network Manager: <ul style="list-style-type: none"> Work with NBODNG to develop a process for peer review (self-assessment and external). Collaborate with NHS England Quality Surveillance Teams as required. Undertake initial self-assessment in LSEBN against new standards. 	To be confirmed

Topic Area	Work Programme	Programme lead and Methodology	Timescale	
2. CLINICAL GOVERNANCE				
2.1	Audit	Annual Network Mortality and Morbidity Audit, using a nationally consistent approach for mortality.	Network Clinical Lead and Network Manager: <ul style="list-style-type: none"> • Network M&M audit for 2016/17 to be held Wednesday 7th June 2017; • National Mortality Audit 10th July 2017. 	
2.2	Audit and Informatics	Participate in the National Review of Burns Informatics and International Burns Injury Database (IBID)	Network Manager & Informatics Lead <ul style="list-style-type: none"> • Details yet to be announced 	Northern Burn Care Network lead. Dates and process to be confirmed.
2.3	Audit	To conduct a prospective audit of cases with inhalation injury	Network Manager & Informatics Lead Details yet to be announced	
2.4	Audit	To develop new and robust audit processes for the LSEBN.	Network Clinical Lead and Network Manager: Develop processes to provide a more robust governance structure for the network, and to have a more analytical and constructively critical approach. Potential initiatives include: <ul style="list-style-type: none"> • Identify and take action on key recurring themes within the network from National Audit • Innovation and research: each service presents a summary of their proposed research for the forthcoming year and a summary of their output from the previous 12 months. 	Throughout the 2018-2020 period

Topic Area	Work Programme	Programme lead and Methodology	Timescale
------------	----------------	--------------------------------	-----------

3. INFORMATICS				
3.1	IBID Minimum dataset	<p>Complete and refine the network minimum dataset for IBID, capable of delivering high quality information for services, and the ODN</p> <p>For 2018-19, prepare a twice-yearly Quality Dashboard report for the ODN and NHS England (Q1 and Q3)</p> <p>Publish 17-18 Q4 Dashboard in the LSEBN Annual Report (2017-2018) and include a narrative report on the MDS Project.</p>	<p>Network Informatics Lead</p> <ul style="list-style-type: none"> • IBID interrogation and refinement • Identify key data fields and definitions • Ensure that MDS meets the needs of the Quality Dashboard 	On-going.
3.2	Patient data and mapping	Complete and report the current patient activities in burn care services, including demographic information related to pathways.	Network Informatics Lead and Network Manager:	On-going.
3.3	IBID Minimum dataset and Patient data and mapping	Support the Northern Midlands and SWUK Burns ODNs to implement and roll-out the network MDS and Patient Mapping and enable the development of a national reporting system for demographics and the burns quality dashboard.	Network Informatics Lead and Network Manager:	Expected start July 2018. Completion December or January 2019.

Topic Area	Work Programme	Programme lead and Methodology	Timescale
------------	----------------	--------------------------------	-----------

4. LSEBN NETWORK SENIOR NURSE FORUM

4.1	National Burn Care Standards and Outcomes	On completion of the revised NBCSO document, support a nationally consistent approach for peer review.	Network Lead Nurse: <ul style="list-style-type: none"> • Undertake and analyse initial self-assessment in LSEBN against new standards. 	
4.2	Audit and Informatics	Develop and present a revised definition for Nursing Dependency scoring (B levels)	Network Lead Nurse: <ul style="list-style-type: none"> • Establish a national stakeholder T&F Group • Agree a common definition for each of the 'B' Level dependencies • 	
4.3	To be confirmed	To be confirmed with new post holder.		

Topic Area	Work Programme	Programme lead and Methodology	Timescale
------------	----------------	--------------------------------	-----------

5. PSYCHOSOCIAL CARE				
5.1	Documentation, guidelines and policies	To review the guidelines and policies related to burn care, especially with regard to updated standards for clinical psychology and psychosocial care. This will include review of existing documentation, and where appropriate, agreeing a consistent policy and approach across the whole network or cluster.	<p>Network Lead for Psychosocial Care</p> <ul style="list-style-type: none"> • Document review • Redraft network documents as necessary • Services will self-assess against Burn Care Standards for documentation, guidelines and policies 	On-going
5.2	Outcomes	Explore using recently developed PROMS within our network services to begin to gather outcome data which is meaningful and useful to our services and for our burns patients	<p>Network Lead for Psychosocial Care</p> <ul style="list-style-type: none"> • Meet with PROMS development team at CAR and discuss practical implementation. • Establish what resources might be required to engage in this, including collection, analysis and write-up • Discuss implementation with LSEBNPF 	On-going
5.3	Psychosocial Activity	Provide information to the Network Annual Report including patient-related activity, training and education data	<p>Network Lead for Psychosocial Care</p> <p>Collect and collate data from each service and produce unified psychosocial report</p>	June 2018

Topic Area	Work Programme	Programme lead and Methodology	Timescale
------------	----------------	--------------------------------	-----------

6. LSEBN NETWORK THERAPY GROUP			
---------------------------------------	--	--	--

6.1	National Burn Care Standards and Outcomes	On completion of the revised NBCSO document, support a nationally consistent approach for peer review.	Network Therapy Lead: <ul style="list-style-type: none"> Undertake and analyse initial self-assessment in LSEBN against new standards. 	
6.2	Audit of National Therapy Standards of Care	To undertake a re audit against the Standards of Physiotherapy and Occupational Therapy Practice in the management of burn injured adults and children to evaluate improvements following changes to practice.	Network Lead Therapist: <ul style="list-style-type: none"> To lead and co-ordinate the audit Write up and present back to the network board <i>For sign-off by network Clinical Lead and CGG</i>	Start September 2018 Dec 2018 report to the ODN Board
6.3	Documentation, guidelines and policies	To update the competencies and patient information for scar mobilisation physiotherapy, occupational therapy. This will include review of existing documentation, and where appropriate, agreeing a consistent policy and approach across the whole network or cluster.	Network Lead Therapist: <ul style="list-style-type: none"> Document review Redraft network documents as necessary Creation of patient information <i>For sign-off by network Clinical Lead and CGG</i>	September 2018– Interim report to the ODN Board April 2019 – Formal sign-off by Clinical Governance Group
6.4	Training and Education	To continue a program of training and education for the improvement of burns care service provision and ensure national standards are met.	Network Lead Therapist: <ul style="list-style-type: none"> 9th May 2018 an 'Introduction to Burn Therapy and Clinical skills day'. The training day will be aimed at less experienced staff, those from facilities, or those new to burns. June 2018 Advanced splinting workshop hosted by Chelsea and Westminster Ongoing training and education within network study days and quarterly meetings 	On-going and continuing

Topic Area	Work Programme	Programme lead and Methodology	Timescale	
7. OTHER NOTABLE ON-GOING WORK PROGRAMME ISSUES				
7.1	Annual Report	<p>The LSEBN will produce an Annual Report for 2017-2018.</p> <p>Each burn service will contribute to the network report.</p>	Network Manager:	On-going and continuing Final draft report to ODN Board June 2018
7.2	Model of Care	To continue working with NHS England (London and South regions) and local Clinical Commissioning Groups to quality assure the delivery of care at facility level, at Oxford John Radcliffe Hospital and Royal London Hospital Whitechapel.	<p>Network Clinical Leads and Network Manager:</p> <ul style="list-style-type: none"> • Self assessment and gap analysis; • Trust finance and activity plans and outline business case; • Assessment on access and workload at existing burn services; <p>Network Professional Leads:</p> <ul style="list-style-type: none"> • Network leads for nursing, therapies and psychosocial care; • Professional support and mentoring; • Engagement through the Network Forums. 	On-going and continuing
7.3	Documentation, guidelines and policies	To continue to review and redesign the information leaflets available to burns patients and their families.	All ODN team members:	On-going and continuing